

Recruitment Rules for the post of "Deputy Registrar" in NITs

1.	Name of the Post	Deputy Registrar
2.	Number of posts	As per sanctioned strength
3.	Classification	Group – A
4.	Scale of pay (Grade Pay, Band Pay)	PB-3 (₹15600 – 39100) with Grade Pay of ₹7600/-. After five years of service as Deputy Registrar with Grade Pay of ₹7600/- an incumbent will automatically move to the higher Grade Pay of ₹8700/- with the same designation.
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age limit for direct recruits	Preferably Below 45 years
7.	Educational and other qualifications required for direct recruits	<p>Essential: Masters' degree in any discipline with at least 55% marks or its equivalent Grade 'B' in the UGC 7 point scale from a recognized University / Institute.</p> <p>Experience: i) 9 years' experience as Assistant Professor in the AGP of ₹6000/- and above with experience in educational administration, or ii) Comparable experience in research establishment and/or other institutions of higher education, or iii) 5 years of administrative experience as Assistant Registrar or equivalent.</p> <p>Desirable i) Qualification in area of Management / Engineering / Law. ii) Experience in handling computerized administration / legal / financial / establishment matters. iii) A Chartered or Cost Accountant degree or diploma for the post of Deputy Registrar (Finance and Accounts) or Deputy Registrar (Internal Audit).</p>

Recruitment Rules for the post of DEPUTY REGISTRAR in NITs

1.	Name of the Post	Deputy Registrar
2.	Number of posts	As per sanctioned strength
3.	Classification	Group –A
4.	Scale of pay (Grade Pay, Band Pay)	PB 3 (Rs.15600-39100/-) with Grade Pay of Rs.7600/-. After five years of service as Deputy Registrar with Grade Pay of Rs. 7600/- an incumbent will be assessed by Departmental Promotion Committee (DPC) for moving to the higher grade in PB-4 (Rs.37400 - 67000/-) with Grade Pay of Rs.8700/- and re-designated as Joint Registrar (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Not applicable
6.	Age limit for direct recruits	Not exceeding 50 years
7.	Educational and other qualifications required for direct recruits	<p>Essential: Master's degree in any discipline with at least 55% marks or its equivalent Grade in the CGPA / UGC point scale with good academic record from a recognized University/Institute.</p> <p>Experience: i) 9 years experience of Assistant Professor in the AGP of Rs. 6000/- and above with 3 years of experience in educational administration, or ii) Comparable experience in research establishment and/ or other institutions of higher education, or iii) 10 years of administrative experience as Assistant Registrar out of which at least 5 years experience should be in the Grade Pay of Rs.6600/- or equivalent post.</p> <p>Desirable: i) Qualification in area of Management / Engineering /Law. ii) Experience of working in E-Office system. iii) A Chartered or Cost Accountant degree or diploma for the post of Deputy Registrar (Finance & Accounts) or Deputy Registrar (Internal Audit).</p>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age bar: Not applicable Educational qualification: No, but must possess at least Master's degree in any discipline or equivalent from a recognized university/institute
9.	Period of probation, if any	1 year for direct recruits as per NIT Statutes

Recruitment Rules for the post of "Assistant Registrar" in NITs

1.	Name of the Post	Assistant Registrar
2.	Number of posts	As per sanctioned strength
3.	Classification	Group – A
4.	Scale of pay (Grade Pay, Band Pay)	PB – 3 (₹15,600 – 39,100) with Grade Pay of ₹5400/-. After eight years of service as Assistant Registrar with GP of ₹5400/-. an incumbent will be assessed by the DPC for moving to the higher GP of ₹6600/- with the same designation.
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age limit for direct recruits	Not exceeding 35 years
7.	Educational and other qualifications required for direct recruits	<p>Essential: Masters' degree in any discipline with at least 55% marks or its equivalent Grade 'B' in the UGC 7 point scale from a recognized University / Institute with excellent academic record.</p> <p>OR</p> <p>Employees of the institute serving as Superintendent (SG-II) or Secretary (Selection Grade II) for at least 6 years at Grade Pay of ₹4800/- or higher with Master's degree, and exemplary performance record. [Age bar not applicable; no relaxation in educational qualifications.]</p> <p>Desirable</p> <p>i) Qualification in area of Management / Engineering / Law.</p> <p>ii) Experience in handling computerized administration / legal / financial / establishment matters.</p> <p>iii) A Chartered or Cost Accountant degree or diploma for the post of Assistant Registrar (Finance and Accounts).</p>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age: No Educational qualification: yes

Recruitment Rules for the post of ASSISTANT REGISTRAR in NITs

1.	Name of the Post	Assistant Registrar
2.	Number of posts	As per sanctioned strength
3.	Classification	Group-A
4.	Scale of pay (Grade Pay, Band Pay)	PB: 3 (Rs. 15,600-39,100) with Grade Pay of Rs. 5400/-. After five years of service as Assistant Registrar with GP of Rs. 5400/-. an incumbent will be assessed by Departmental Promotion Committee (DPC) for moving to the higher GP of Rs. 6600/- with the same designation.
5.	Whether Selection Post or non-Selection Posts	Not applicable
6.	Age limit for direct recruits	Not exceeding 35 years Note:- Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government
7.	Educational and other qualifications required for direct recruits	<p>Essential: Master's degree in any discipline with at least 55% marks or its equivalent Grade in the CGPA / UGC point scale with good academic record from a recognized University/Institute.</p> <p>Or</p> <p>Employees of the Institute serving as Superintendent (SG-I) PB-2 with GP Rs. 5400/- or Superintendent (SG-II) PB-2 with GP Rs. 4800/- or Private Secretary (NFG) PB-2 with GP Rs. 5400/- or Private Secretary PB-2 with GP Rs. 4800/- with at least 5 years combined regular service in both the grades with Master's degree, and working performance record (APAR).</p> <p>Desirable: i) Qualification in area of Management/Engineering/Law. ii) Experience of working in E-Office system. iii) A Chartered or Cost Accountant for the post of Assistant Registrar (Finance & Accounts).</p>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age bar: Not applicable Educational qualification: No, but must possess at least Master's degree in any discipline or it's equivalent from a recognized university/Institute
9.	Period of probation, if any	1 year for direct recruits as per NIT Statutes.
10.	Method of Recruitment : whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods	75% Direct recruitment failing which by deputation (including short term contract) 25% by Promotion failing which by deputation (including short term contract).

Recruitment Rules for the post of "Librarian" in NITs

1.	Name of the Post	Librarian
2.	Number of posts	01
3.	Classification	Group – A
4.	Scale of pay (Grade Pay, Band Pay)	PB – 4 (₹37,400 – 67,000) with AGP of ₹10000/-
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age limit for direct recruits	Preferably below 55 years
7.	Educational and other qualifications required for direct recruits	<p>Essential:</p> <p>(i) Master's Degree in Library Science / Information Science / documentation with CGPA of 6.5 in 10 point scale or at least 60% marks or its equivalent grade of 'B' in the UGC seven point scale and consistently good academic record set out in these Regulations.</p> <p>(ii) At least ten years as a Deputy Librarian in the library of a technical university, educational institute of national importance, or any other large technical library at least five years being spent on a post with AGP of ₹8700/- or an equivalent post.</p> <p>(iii) Evidence of innovative library service and organization of published work.</p>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
9.	Period of probation, if any	One year
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods	100% Direct Recruitment, failing which on deputation / contract.

Recruitment Rules for the post of LIBRARIAN in NITs

1.	Name of the Post	Librarian
2.	Number of posts	As per sanctioned strength
3.	Classification	Group-A
4.	Scale of pay (Grade Pay, Band Pay)	PB 4(Rs.37400-67000) with AGP of Rs.10000/-
5.	Whether Selection Post or non-Selection Posts	Not applicable
6.	Age limit for direct recruits	Not applicable
7.	Educational and other qualifications required for direct recruits	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Not applicable
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods	Deputation (including short term Contract) for a period of 5 years or till attaining the age of 62 years whichever is earlier, or as fixed by Govt. of India by orders issued in this regard from time to time.
11.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/ deputation/ transfer to be made	<p>Deputation (including short term Contract): Officers from the Central/ State Government or Institutes of national importance or universities/ university level institution or PSU:</p> <p>a) i) holding analogous post or</p> <p>ii) With at least 3 years service in posts in PB-4 (Rs.37400-67000/-) with GP of Rs.8700/- or AGP of Rs.9000/- as per Central Pay Commission or its equivalent and having experience of innovative Library service and commitment for computerization of library.</p> <p>b) Educational qualification and experience.</p> <p>Essential:</p> <p>(i) Master's Degree in Library Science/ Information Science/Documentation with CGPA of 6.5 in 10 points scale or at least 60% marks or its equivalent grade of 'B' in the UGC seven point scale and a consistently good academic record set out in these Regulations.</p>

Recruitment Rules for the post of "Deputy Librarian" in NITs

1.	Name of the Post	Deputy Librarian
2.	Number of posts	As per sanctioned strength
3.	Classification	Group – A
4.	Scale of pay (Grade Pay, Band Pay)	PB – 3 (₹15,600 – 39,100/-) with AGP of ₹8000/-. After Five years of service as Deputy Librarian with AGP of ₹8000/-, an incumbent will automatically move to the higher GP of ₹9000/- with the same designation.
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age limit for direct recruits	Preferably below 45 years; age bar relaxed for employees of NIT serving as Assistant Librarian.
7.	Educational and other qualifications required for direct recruits	Essential: (i) Master's Degree in Library Science/ Information Science / Documentation with CGPA of 6.5 in 10 point scale or at least 60% of the marks or its equivalent grade of 'B' in the UGC seven point scale and a consistently good academic record. (ii) Ten years experience as an Assistant University Librarian/out of which at least 5 years to be in a post with AGP of ₹7000/- or an equivalent post. (iii) Evidence of innovative Library Service and organization of published work and professional commitment, computerization of library.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age: No Educational qualification: yes
9.	Period of probation, if any	One year
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods	75% Direct recruitment, failing which by deputation. 25% by Promotion failing which by deputation / contract, failing which in both, by direct recruitment.
11.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/ deputation / absorption to be made.	Promotion: From Assistant Librarian with a regular service of at least 10 years with relevant experience out of which at least 5 years should be with GP of ₹7000/- through prescribed test and interview

Recruitment Rules for the post of DEPUTY LIBRARIAN in NITs

1.	Name of the Post	Deputy Librarian
2.	Number of posts	As per sanctioned strength.
3.	Classification	Group-A
4.	Scale of pay (Grade Pay, Band Pay)	PB 3 (Rs.15,600 – 39,100/-) with GP of Rs.7600/- After Five years of service as Deputy Librarian with GP of Rs.7600/-, an incumbent will be assessed by Departmental Promotion Committee (DPC) for moving to the higher grade in PB-4 (Rs.37400 - 67000/-) with GP of Rs.8700/- with the same designation. Note: Those who are already appointed on AGP of Rs. 8000/- may continue with same AGP as recommended by the Selection Committee till 5 yrs of their service. Already appointed on AGP of Rs. 8000/- shall move to GP of Rs. 8700/- instead of AGP of Rs. 9000/- (As there is no GP exist at Rs. 8000/- and Rs.9000/- in Non-Teaching) after 5 yrs of their service. No further recruitment will be made on AGP of Rs.8000/-.
5.	Whether Selection Post or non-Selection Posts	Not applicable
6.	Age limit for direct recruits	Not exceeding 50 years
7.	Educational and other qualifications required for direct recruits	Essential: (i) Master's Degree in Library Science/ Information Science/Documentation with CGPA of 6.5 in 10 points scale or at least 60% of the marks or its equivalent grade of 'B' in the UGC seven point scale and a consistently good academic record. (ii) Ten years experience as an Assistant University Librarian/College Librarian/ out of which at least 5 years to be in a post with AGP of 7000/- or an equivalent post with GP of Rs.6600/- Desirable: Experience (supported with evidence) of innovative Library service and commitment for computerization of library.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age bar: Not applicable Educational qualification: No, but must possess at least Master's degree in Library Science / Information Science / Documentation Science or equivalent from a recognized university/Institute
9.	Period of probation, if any	1 year for direct recruits as per NIT Statutes.
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods	50% Direct recruitment, failing which by deputation (including short term contract). 50% by promotion failing which by deputation (including short term contract).

Recruitment Rules for the post of "Assistant Librarian" in NITs

1.	Name of the Post	Assistant Librarian
2.	Number of posts	As per sanctioned strength
3.	Classification	Group – A
4.	Scale of pay (Grade Pay, Band Pay)	PB – 3 (₹15,600 – 39,100) with AGP of ₹6000/-. After Five years of service as Deputy Librarian with AGP of ₹6000/-. an incumbent will automatically move to the higher GP of ₹7000/- with the same designation.
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age limit for direct recruits	Not exceeding 35 years; age bar not applicable to employees of NIT serving as Library and Information Assistant (Selection Gr. II) for at least 6 years with GP of ₹4800/-.
7.	Educational and other qualifications required for direct recruits	<p>Essential:</p> <p>(i) Master's Degree in Library Science / Information Science / Documentation Science or an equivalent professional degree with CGPA of 6.5 in 10 point scale or at least 60% marks (or an equivalent grade in a point scale wherever grading system is followed) and a consistently good academic record with superior knowledge of computerized library service.</p> <p>(ii) Qualifying in the national level test conducted for the purpose by the UGC or any other agency approved by the UGC.</p> <p>(iii) However, candidates, who are or have been awarded Ph.D. degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET / SLET / SET for recruitment and appointment Assistant Librarian.</p> <p>Desirable: PG Diploma in Library Automation and Networking or PGDCA or equivalent.</p>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age: No Educational qualification: yes
9.	Period of probation, if any	2 years
10.	Method of Recruitment : whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various	75% Direct recruitment, failing which by deputation. 25% by Promotion failing which by deputation / contract, failing which in both, by direct recruitment.

Recruitment Rules for the post of ASSISTANT LIBRARIAN in NITs

1.	Name of the Post	Assistant Librarian
2.	Number of posts	As per sanctioned strength
3.	Classification	Group-A
4.	Scale of pay (Grade Pay, Band Pay)	PB 3 (Rs.15,600 – 39,100) with GP of Rs.5400/-. After Five years of service as Assistant Librarian with GP of Rs.5400/-, an incumbent will be assessed by Departmental Promotion Committee (DPC) for moving to the higher GP of Rs.6600/- with the same designation. Note: Those who are already appointed on AGP of Rs. 6000/- may continue with same AGP as recommended by the Selection Committee till 5 yrs of their service. Already appointed on AGP of Rs. 6000/- shall move to GP of Rs. 6600/- instead of AGP of Rs. 7000/- (As there is no GP exist at Rs. 6000/- and Rs.7000/- in Non-Teaching) after 5 yrs of their service. No further recruitment will be made on AGP of Rs.6000/-.
5.	Whether Selection Post or non-Selection Posts	Not applicable
6.	Age limit for direct recruits	Not exceeding 35 years Note:- Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government
7.	Educational and other qualifications required for direct recruits	<p>Essential:</p> <p>(i) Master's Degree in Library Science / Information Science / Documentation Science with at least 60% marks or an equivalent Professional degree or its equivalent with equivalent grade (6.5 in 10 point scale) or its equivalent grade of 'B' in the UGC seven point scale and a consistently good academic record with superior knowledge of computerized library service.</p> <p>Desirable:</p> <p>1) PG Diploma in Library Automation and Networking or PGDCA or equivalent. 2) NET/SLET/SET qualified candidates shall be preferred.</p>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age bar: Not applicable Educational qualification: No, but must possess at least Master's degree in Library Science / Information Science / Documentation Science or equivalent from a recognized university/institute
9.	Period of probation, if any	1 year for direct recruits as per NIT Statutes.
10.	Method of Recruitment : whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods	75% Direct recruitment, failing which by deputation (including short term contract). 25% by Promotion failing which by deputation (including short term contract).